



DATA COLLECTION

Understanding and developing an appropriate data collection plan is the first critical stage of any e-Discovery project. Proper planning and procedures help avoid sanctions, and may influence the outcome of a case.

Using proven, repeatable, and defensible data collection protocols and procedures, TechLaw Solutions consultants work closely with you to ensure that you are properly protected during the litigation process. Utilizing a comprehensive chain-of-custody process for handling digital evidence, along with secure data storage protocols, TechLaw Solutions has the expertise to forensically acquire and preserve data in response to discovery demands, subpoena requests, internal inquiries, and investigations.

Where is Data Stored?

Data can be stored in a variety of locations and on a wide range of hardware devices. TechLaw Solutions uses forensically sound data collection procedures, equipment, and methodologies to acquire data from:

- > Laptop and desktop computers
- > Network email servers and unified messaging systems
- > Backup tapes/archives
- > Network file servers
- > PDA/portable devices

How is Data Collected?

TechLaw Solutions understands that each phase of the electronic discovery process hinges on the integrity of the data collection process. For this reason, TechLaw Solutions employs only proven, industry-standard, and trial-tested procedures and tools to collect electronic data. Depending on the scope of a litigation request, data can be collected in the following formats:

- > Full bit-stream image collection
- > Active file collection/server data
- > Backup tape restoration

Recovery of Deleted Files

We all know electronic files do not disappear when the 'Delete' button is pressed. Documents may reside indefinitely on the original electronic media until overwritten. Still intact and recoverable, deleted files often play a pivotal role during litigation. Using proven computer forensic tools and processes, TechLaw Solutions is capable of collecting and analyzing electronic media and recovering deleted items that have not been overwritten.

Summary

TechLaw Solutions delivers established, verifiable data collection methodologies, building the proper foundation for solid electronic discovery. TechLaw Solutions consultants ensure your data is securely and appropriately handled, maintaining content integrity, chain-of-custody, and defensibility. ○

